



CDSS

WILL LIGHTBOURNE  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**

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EDMUND G. BROWN JR.  
GOVERNOR

January 16, 2015

ALL COUNTY INFORMATION NOTICE NO. I-02-15

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY CHIEF PROBATION OFFICERS  
ALL TITLE IV-E TRIBES  
ALL FOSTER CARE MANAGERS  
ALL INDEPENDENT LIVING PROGRAM COORDINATORS  
ALL CHILD WELFARE SERVICES PROGRAM MANAGERS  
ALL ADMINISTRATIVE LAW JUDGES  
ALL COUNTY CONSORTIUM PROJECT MANAGERS

REASON FOR THIS TRANSMITTAL

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

SUBJECT: TITLE IV-E FOSTER CARE ELIGIBILITY REVIEW

The purpose of this letter is to notify counties of the upcoming 2015 Title IV-E Foster Care Eligibility Review. Pursuant to 45 Code of Federal Regulations (CFR), section 1356.71, the U.S. Department of Health and Human Services (DHHS) reviews foster care cases every three years. The purpose of the Title IV-E Review is to determine whether payments were made on behalf of eligible children and to eligible homes and institutions in accordance with United States Code, sections 671 and 672.

California's first review was in 2003, with subsequent reviews in 2006, 2009, and 2012. California has passed each review. During the review, DHHS along with state and county staff review Title IV-E eligibility, services, and licensing files. Files are randomly sampled from cases in the CWS/CMS.

The upcoming Title IV-E Review will be conducted between July 27 and July 31, 2015. The review will be hosted by Orange County. The six month period under review is October 1, 2014 through March 31, 2015. The case sample size will be 80 cases, 5 of which will be probation cases; the allowable error rate of the review will be five percent (four cases). If California exceeds this threshold, the subsequent federal review will take place one year later and a program improvement plan (PIP) must be initiated.

Alameda, Butte, Lake, Los Angeles, Sacramento, San Diego, San Francisco, Santa Clara and Sonoma counties will NOT be included in the Title IV-E review as they are currently involved in a Title IV-E Waiver Demonstration Project.

The CDSS will provide training to counties in order to prepare for the 2015 Title IV-E Review. This training assistance will focus on the appropriate documentation required for the Review. The training will be on May 13, 2015 in Orange County and on May 21, 2015 at CDSS headquarters. Details on registering and other pertinent review information will be in ACIN closer to date.

A new e-mail link has been established to assist counties with Foster Care, Kinship Guardianship Assistance Payment and Foster Care candidacy eligibility questions. The new e-mail link can be used immediately and eligibility questions can be submitted to the new e-mail link at: [FC-KGEligibility@dss.ca.gov](mailto:FC-KGEligibility@dss.ca.gov). If you have any questions regarding this letter, you may contact your county's Funding and Eligibility Consultant at (916) 651-2752.

Sincerely,

***Original Document Signed By:***

CHERYL TREADWELL, Chief  
Foster Care Audits and Rates Branch

c: CWDA